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# USAREUR Bulletin

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Number 17

HQ USAREUR/7A, Unit 29351, APO AE 09014

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This bulletin expires 1 year from date of publication.

## ARMY DIRECTIVES

The Secretary of the Army (SA) is now signing Army directives. Army directives 1 and 2 have been signed. These directives apply to the entire Army.

Army directives are posted on the United States Army Publishing Agency webpage at <http://www.usapa.army.mil>. To ensure that USAREUR commanders are aware of new Army directives that have been signed and posted, HQ USAREUR/7A will announce them in the USAREUR Bulletin.

The Chief of Staff, HQ USAREUR/7A, has issued implementing guidance concerning Army Directive #2. This guidance is available in memorandum, HQ USAREUR/7A, AEAGX, 20 August 2001, subject: Army Directives.

Personnel may subscribe to receive Army directives through the Personal Subscription Notification (PSN) feature in the USAREUR Publications System (UPUBS) at <http://upubs.army.mil> (click on "Subscriptions").

## AE LABEL 25-1A

USAREUR Supplement 1 to AR 25-1 requires that an AE Label 25-1A (Warning Label) be placed on the bottom of all secure terminal equipment (STE) telephones under the L-3 Communications logo.

This label warns users not to remove the FORTEZZA Plus Card while the telephone is off the hook or in use. (Removing the FORTEZZA Plus Card under these conditions can cause the card to be erased.)

Publications clerks can order AE Label 25-1A through the USAREUR Publications System.

## USAREUR COPIER MANAGEMENT SYSTEM

The USAREUR Copier Management System (UCMS) is the only authorized system for copier approval and maintenance. The Office of the Deputy Chief of Staff, Information Management, HQ USAREUR/7A, uses the UCMS to maintain an audit trail of copier requirements.

Use of the UCMS is mandatory. USAREUR command copier managers will initiate out-of-cycle requirement requests for new copiers through the UCMS. Commands will be inspected to ensure that they are using the system.

Contracting officers processing contracts to lease, renew, or purchase copiers will use the UCMS to verify information

management acquisition request (IMAR) approval and to enter delivery order numbers.

Contracting officers not familiar with the UCMS should contact Mr. Stamper (DSN 320-3731 or e-mail: [paul@usappce.frankfurt.army.mil](mailto:paul@usappce.frankfurt.army.mil)) for a control number to access the UCMS database.

Personnel who have questions about the UCMS may contact the USAREUR Copier Manager at 370-8734/7914.

## MULTINATIONAL SEMINAR FOR COMPANY-GRADE OFFICERS

Allocations are available for U.S. Army company-grade officers to attend the 5-day, multinational seminar at the Atlantic Academy in Lambrecht, Germany. The seminar will be held 15 through 19 October 2001. Other seminar attendees include company-grade officers from Belgium, the Czech Republic, Germany, Hungary, the Netherlands, and Poland.

The purpose of the seminar is to encourage political-cultural solidarity among NATO countries, discuss European-American challenges, and promote mutual understanding. A tour of Strasbourg and fieldtrips to the European Parliament and the Eurokorps (with lunch) are included in the program.

The cost for the seminar is 500 deutsche mark per person. Sending units and organizations must pay seminar fees and transportation costs for attendees.

Personnel who need more information on the seminar may contact Mr. Beldermann, DSN 370-8725 or e-mail: [belderma@hq.hqusareur.army.mil](mailto:belderma@hq.hqusareur.army.mil).

## REQUESTS FOR RESEARCH

The Operations, Plans, and Training Analysis Branch, Plans Division, Office of the Deputy Chief of Staff, Operations, HQ USAREUR/7A, operates the USAREUR Lessons Learned Operating System (ULLOS) and the USAREUR Virtual Research Center (UVRC). The UVRC, which is linked to the Center for Army Lessons Learned Virtual Research Library, offers a "request for research" (RFR) service. Commanders, staff officers, and soldiers at all levels may submit RFRs to obtain information related to official military planning, training, and operational missions.

Examples of recent RFRs include requests for the following items:

►A summary of unit-deployment lessons-learned trends.

- After-action reports on Balkan Region operations.
- Good News stories from recent peacekeeping operations.
- Military occupational specialty (MOS) descriptions.
- Unit lineage and historical information.

RFRs—

➤May be submitted by telephone (370-6863/6543) or by e-mail (ullos@hq.hqusareur.army.mil).

➤Should include the following information:

- Requester's name.
  - Office or unit.
  - Telephone number.
  - E-mail address.
  - Suspense (if necessary).
  - A detailed description of the requested information. RFRs should be as specific as possible to help the researcher look for the information.
  - The desired product (for example, abstract, Army publication, information paper, report, source list).
- Usually are answered within 1 or 2 hours. Requests for trend analyses require 1 or 2 days.

The ULLOS webpage at <http://www.ullos.army.mil> provides more information on submitting RFRs.

## NEW USAREUR COMMAND MEMORANDUMS

The following USAREUR command memorandums have been distributed as shown:

- Base Support and Quality-of-Life Service Standards at Base Camps, AEAGA-IM (370-7415), 10 August 2001 (Dist: Sp (HQ USAREUR/7A Staff Principals; Commanders, V Corps, 21st TSC, USASETAF (Abn), 7ATC, Task Force Eagle, Task Force Falcon, and Base Camps; and Base Camp Mayors))
- Army Directives, AEAGX (370-6583), 20 August 2001 (Dist: A)
- Individual Logistics Support for Drilling Reservists, AEAGA (379-7822), 30 August 2001 (Dist: B)
- Operational Support Airlift in USAREUR, AEAGC-O-AV (370-3269), 30 August 2001 (Dist: B)

Units included in the distribution should have received their copies. Proponent telephone numbers are listed after the office symbols. These memorandums are also available in the Electronic Library of USAREUR Publications and AE Forms at <http://www.aeaim.hqusareur.army.mil/library/home.htm>.

## DIRECTORY OF KEY PERSONNEL, UNITED STATES ARMY, EUROPE

The Directory of Key Personnel, United States Army, Europe (USAREUR Circular 10-10), is updated twice a year. The newest edition will be published in September 2001. USAREUR Circular 10-10 is intended for USAREUR commands and HQ USAREUR/7A staff offices.

Personnel who need copies of USAREUR Circular 10-10 must order them through their unit publications clerks. To order copies, reduce the number of copies needed, and to subscribe to future editions of the circular, publications clerks must use the USAREUR Publications System at <http://upubs.army.mil>. The nomenclature for ordering the circular is US CIR 10-10.

## HOW TO USE THIS BULLETIN

HQ USAREUR/7A publishes the USAREUR Bulletin (UB) on the 1st and 15th of each month.

The UB is distributed only by e-mail. Publications clerks who subscribe to the UB will forward each edition of the UB to e-mail accounts in their areas of responsibility. Other personnel who would like to receive the UB may subscribe to have it delivered directly to their e-mail accounts by registering through the Personal Subscription Notification feature in the USAREUR Publications System at <http://upubs.army.mil> (click on "Subscriptions").

Personnel with questions or comments about this bulletin may contact the UB editor by telephone (370-6755) or e-mail (pubsmail@hq.hqusareur.army.mil).

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